

## Test Correction Directions

**DIRECTIONS:** In order to take a retest, you must complete this form in its entirety on your own paper. Follow the steps outlined below.

1. On your own paper write your name, the test you are correcting and your original grade.
2. Log in to the Chromebook or your home computer with your information.
3. Go to [my.ncedcloud.org](http://my.ncedcloud.org)
4. Click on the red circle with a white house to access SchoolNet.
5. Scroll down to "review test."
6. Select the Math Test you are doing corrections on.
7. Your answers will pop up, and will show as "yes" or "no" for being correct. Click on each item that says "no" and complete that problem on your paper including the information from the grid below. If the correct answer is given, you still must complete the grid and show all of your work to obtain the correct answer and tell what your error was on the original test.
8. You must have a parent signature on your test corrections.
9. Make arrangements to stay after school with me to take your retest once you have made corrections. Corrections and retest must occur prior to the next unit test.
10. You can attend my tutoring on Mondays (2:15-3) to get help with your corrections.

Item Number	Original Answer	New Answer with Work/Corrections Made
Example #4	I answered B, x-6	My new answer is 6-x, I mixed up the wording when it said a number less than six. I had the order wrong.
Example #2	I answered c X=5	$  \begin{array}{r}  x-3 = 8 \\  +3 \quad +3 \\  \hline  x = 11  \end{array}  $ <p>In my original problem I subtracted 3 from both sides when I should have added.</p>